



**VCE SUMMER TUTORING**

# **ANNUAL REPORT**

# 2024-25



**MARCH  
2025**

Prepared by  
**PROGRAM  
DIRECTORS**

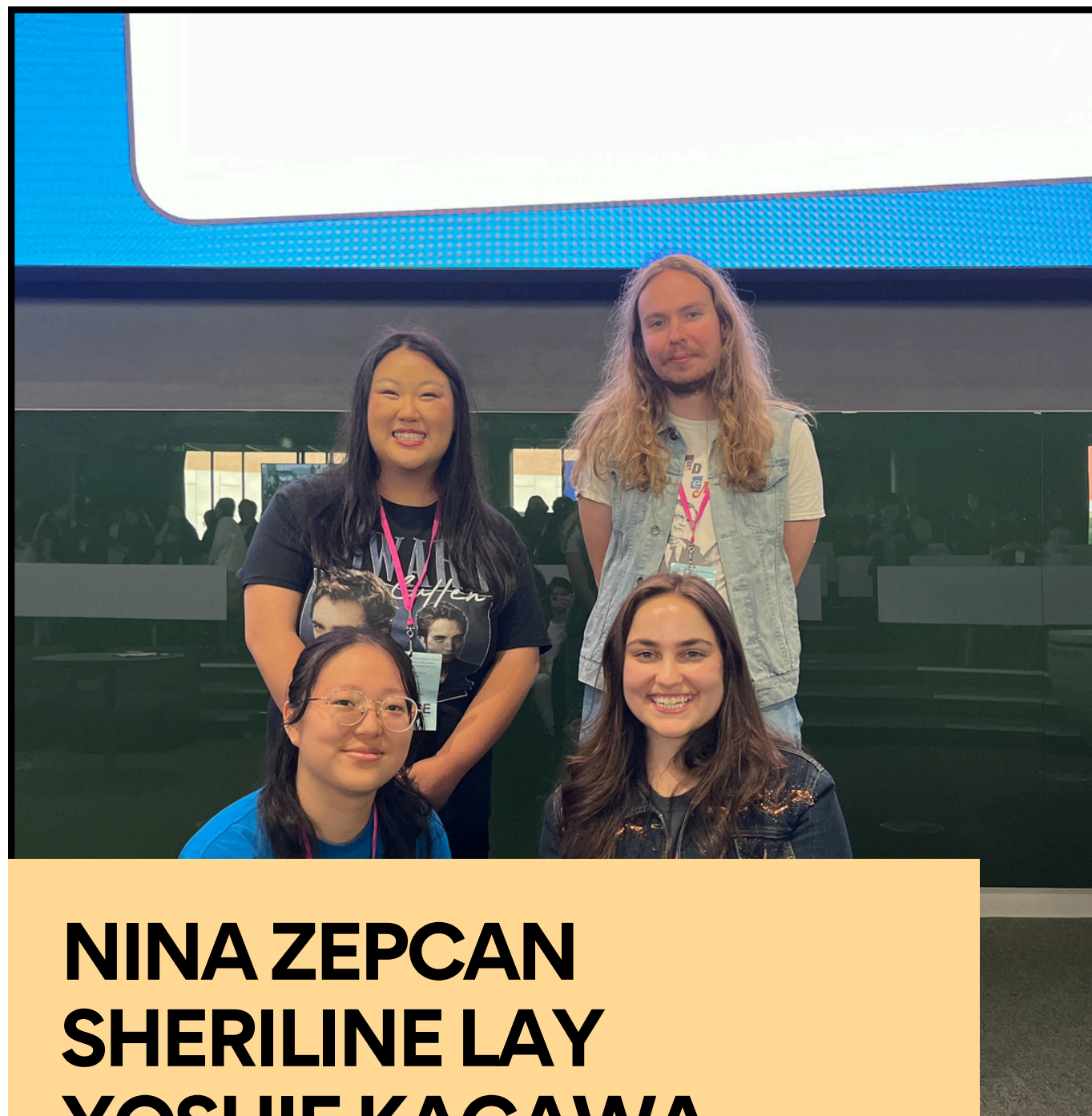
Prepared for  
**2025 ANNUAL  
GENERAL MEETING**

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# MESSAGE FROM THE DIRECTORS



**NINA ZEPCAN**  
**SHERILINE LAY**  
**YOSHIE KAGAWA**  
**JOEL DUGGAN**

2024-25 Program Directors

**Coming off our biggest program yet, fully in-person for the first time, there's plenty to look forward to in the future of VCE Summer Tutoring!**

As Program Directors, we are responsible for all stages of the preparation and execution of the annual VCE Summer Tutoring program in January of each year. We're current or recent university students working in a volunteer capacity, all passionate about the social impact of giving high school kids an opportunity to learn from tutors that are both **highly qualified and highly relatable**.

Following our inaugural program in January 2024, our leadership team immediately got to work on **building the foundations for our 2025 program**, starting with our first long-term Strategic Plan and the commencement of a Governance Working Group.

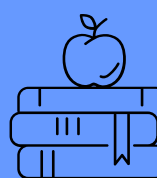
## 2025 PROGRAM AT A GLANCE



53 VCE students



92 volunteer tutors



55+ subjects offered

Over the rest of 2024, we welcomed Nina, Sheriline and Yoshie as Directors, received \$10,000 in grant and community funding, and secured the **beautiful and world-class Monash University Learning and Teaching Building** (affectionately, "the LTB") as our 2025 program venue.

Going into our 2025 program, we held a philosophy of **maximising the value of each student's dollar**. With a cost-of-living crisis firmly underway, we understand that families can struggle to justify the additional expense of paid schooling resources, especially when the price of a private tutor can be anywhere up to \$120 an hour.

**That's why we're so happy we were able to run our program at a flat cost of \$150 – \$2 per hour.**

And that wouldn't be possible without the generosity of our sponsors, our community supporters, and our many volunteers who gave two weeks of their summer to the cause of promoting **better, more accessible education**.

“

Getting the chance to be a Director for a second year running has been such a great privilege and highlight of my young adulthood!

The Director role continues to be an absolutely vital development opportunity for uni students wanting to learn how to run an organisation, create social impact, and work with young people. I honestly can't think of many other places I would be able to pick up the skills I have working here!

**Joel Duggan, 2023-25 Director**



# WHAT WE DO

**VCE Summer Tutoring is a youth-led, volunteer-run charity established to ensure high school students from a diverse range of backgrounds across Victoria can access a high-quality education.**

We deliver a holistic two-week summer school program designed to prepare students for life during and beyond VCE. The program is entirely facilitated by volunteers, who share their time and knowledge to support our community of students.

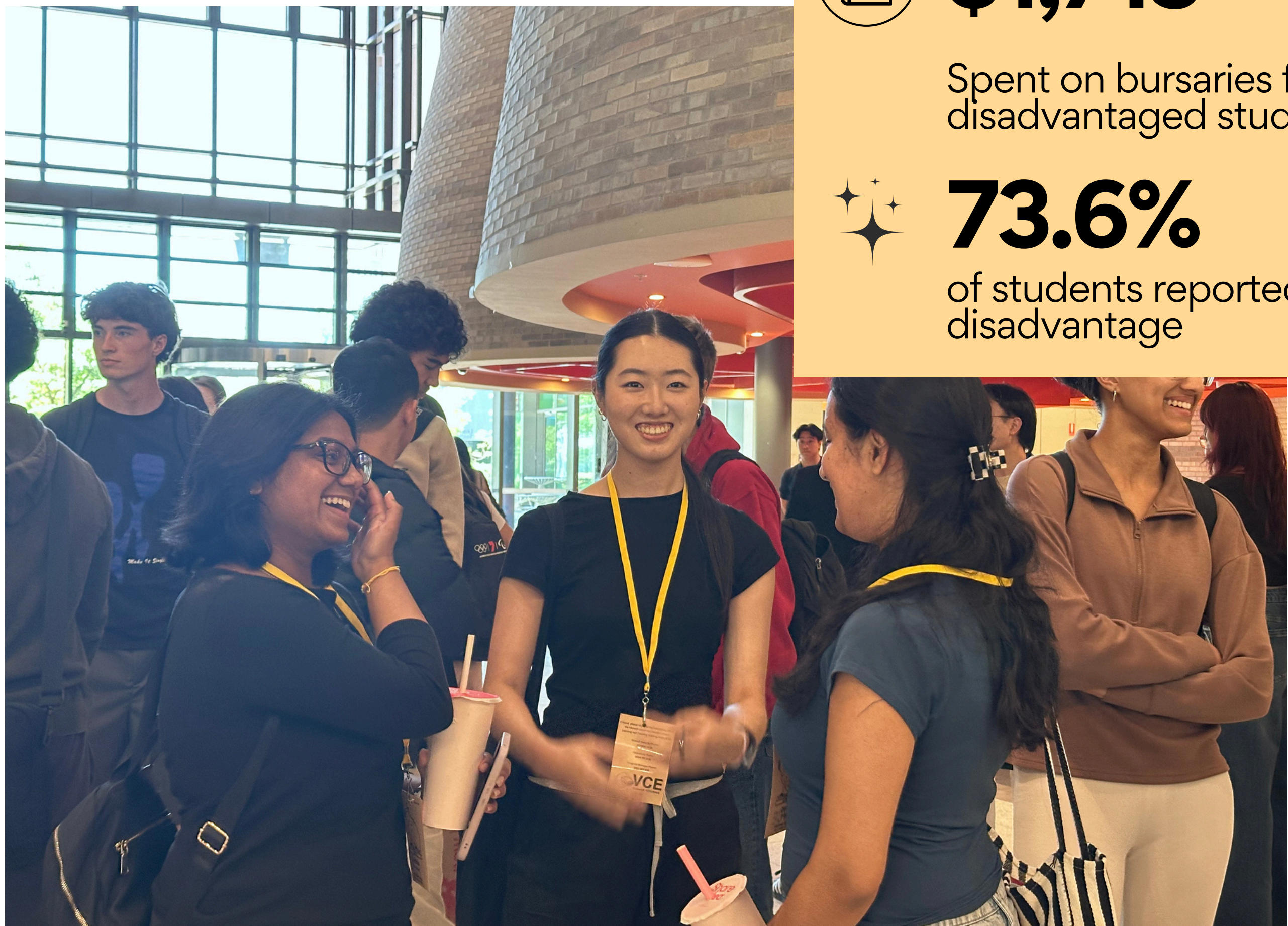
## OUR VISION

To make a high-quality education accessible to all young people in Victoria.

## OUR PURPOSES

1. To advance education by delivering academic support for high school students, particularly those commencing a Victorian Certificate of Education (VCE) year.
2. To support opportunities for volunteers to develop skills and experience related to education and the delivery of academic support for high school students.
3. To reduce educational disadvantage in Australia, particularly in Victoria.
4. To provide a safe, supportive and nurturing environment for all participants, and a child-safe environment for participants under the age of 18.

# OUR IMPACT



**\$1,713**

Spent on bursaries for disadvantaged students



**73.6%**

of students reported disadvantage

**IN 2025, 92.3% OF STUDENTS INDICATED THEY WERE MORE LIKELY TO ATTEND UNIVERSITY BECAUSE OF VCE SUMMER TUTORING**

Coming from a low-socioeconomic background and a disadvantaged school, I felt as though this program allowed me to get ahead in ways I was never able to previously.

I made so many new friends and this entire experience meant so much to me. I can't recommend it enough!

VCEST was an incredible way to get me ready for Year 12. It took the stress out of it, and has given me skills I will keep for life.

# 2025 PROGRAM HIGHLIGHTS

## A HOLISTIC CURRICULUM

What sets VCE Summer Tutoring apart from other study initiatives is **our emphasis on robust access to academic, extracurricular and social opportunities** through our summer program. With us, students do more than just take notes during sit-down lectures!

### In 2025, our program included:

- Six 60-minute group classes per subject
- At-request access to one-on-one tutoring
- Daily homeroom-style Group Meetings
- A daily Zine to promote a strong program culture
- Tertiary Study Experience panels
- Skills-based seminars and workshops
- Daily breakfast and lunch

**All offered at a flat program fee of \$150!**

9:30am	Welfare Breakfast
10:00am	French Class
11:00am	Physics Class
12:00pm	Group Meeting
12:30pm	Lunch Break: UNO Tournament, Welfare Lunch
1:30pm	Workshop 1: Italian 101 Workshop 2: Programming
3:00pm	Free Block: for a Break OR One-on-one Tutoring
4:00pm	Music Performance Class

**Check out a day in the schedule of one of our 2025 students – personalised to their subjects and interests!**

**Students left program feeling...**

**20%** More confident about VCE

**24%** More confident academically

**17%** More equipped with study support resources

**30%** More aware of tertiary pathway options

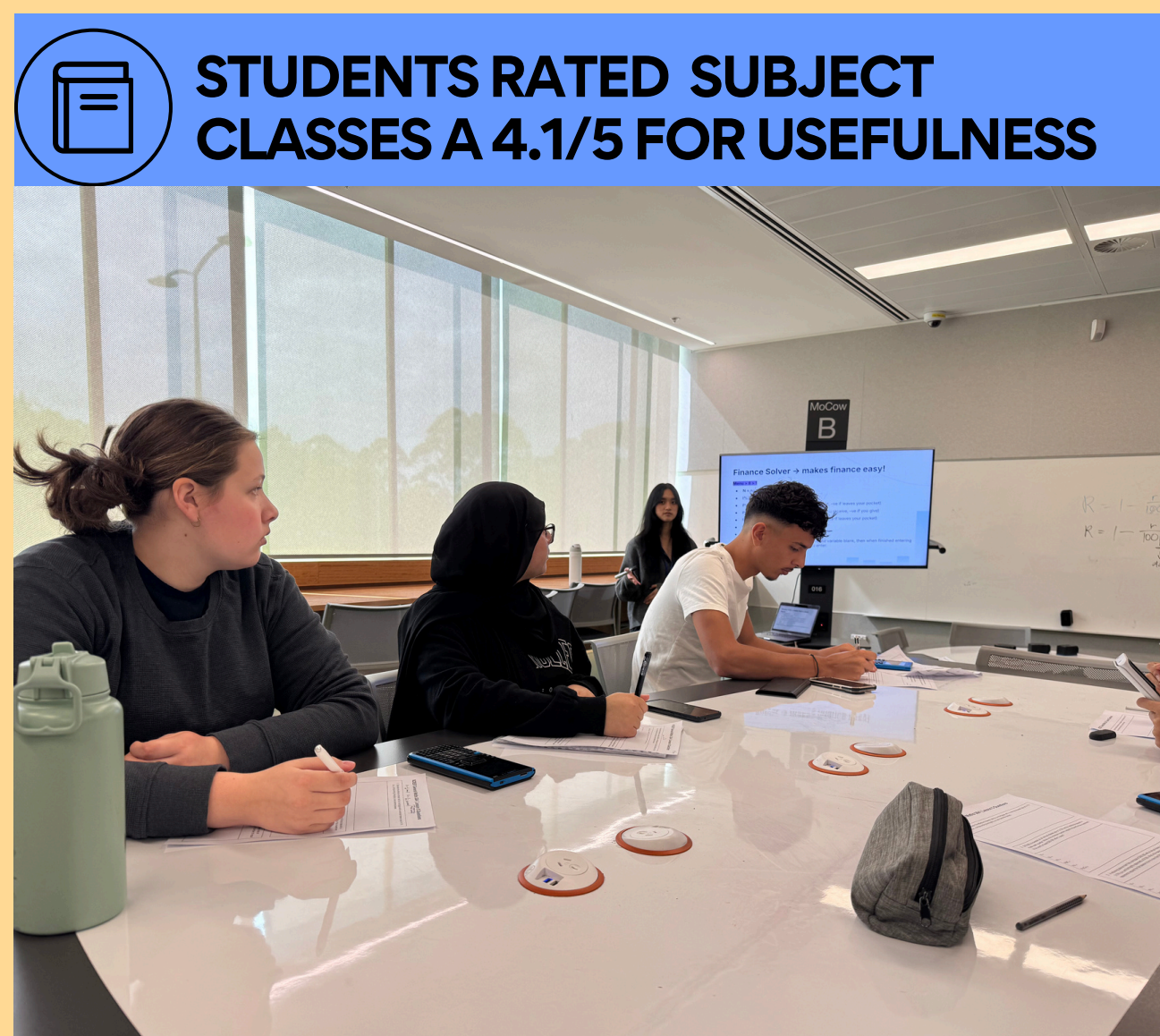


# 2025 PROGRAM HIGHLIGHTS

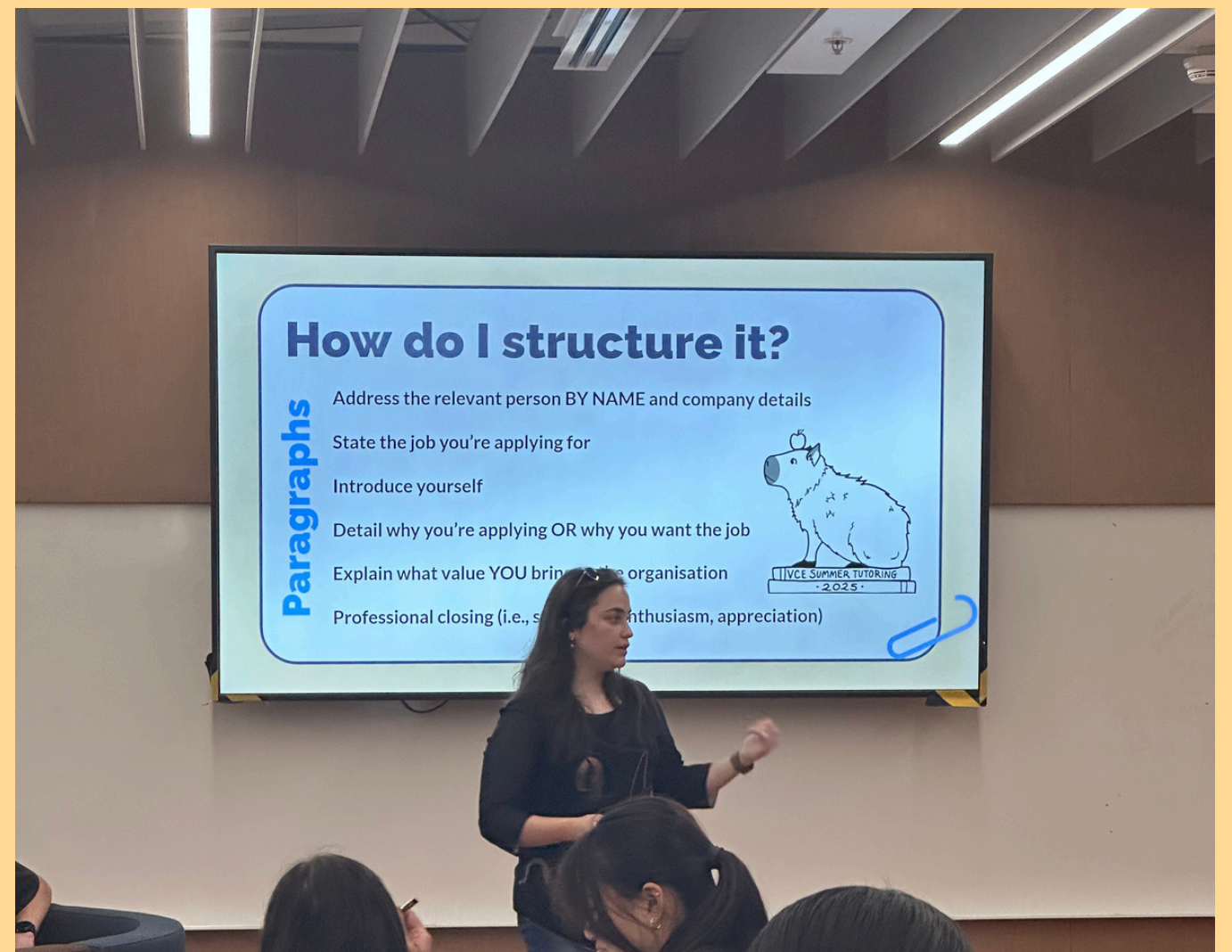
## SUBJECT CLASSES

Subject classes ran in 60-minute blocks 3-5 times a day as small group tutorial-style lessons, led by one or two of our volunteer tutors. They're an opportunity to engage with fellow students and to learn from tutors who very often have university-level experience in what they're teaching!

In 2025, we delivered **61 classes** across **42 VCE subjects**.



 **STUDENTS RATED SUBJECT CLASSES A 4.1/5 FOR USEFULNESS**



 **STUDENTS RATED SEMINARS A 3.5/5 FOR USEFULNESS**

## SEMINARS

Seminars are tutor-led sessions intended to teach students key life skills for succeeding in school and beyond.

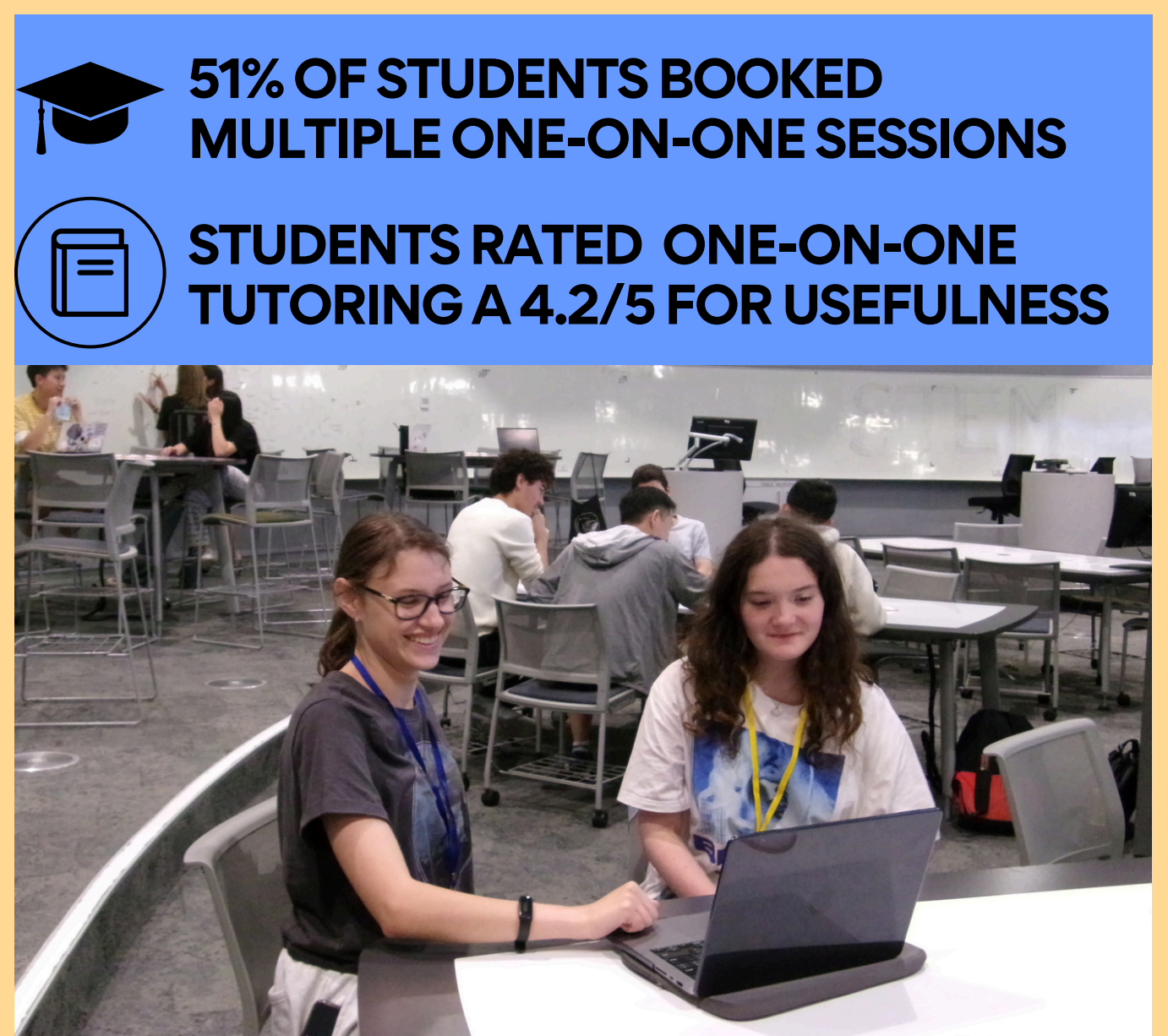
This year, our seminars covered topics including ATARs, using public transport, getting a job, study skills, personal finance, and moving out of home.


## ONE-ON-ONE TUTORING


Students could book a one-on-one session with **any of our 91 tutors** whenever they had a free period or during a dedicated weekly one-on-one tutoring block.

One-on-ones are a way for students to receive **specialised support**, with many students bringing their holiday homework or revisiting difficult topics that may have been raised in class.

The one-on-one booking system was overseen by our Operations Team, who this year spearheaded new systems for ensuring maximum satisfaction of tutoring requests!



 **51% OF STUDENTS BOOKED MULTIPLE ONE-ON-ONE SESSIONS**

 **STUDENTS RATED ONE-ON-ONE TUTORING A 4.2/5 FOR USEFULNESS**

# 2025 PROGRAM HIGHLIGHTS

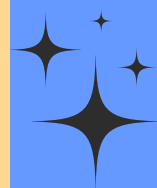
## GROUP MEETINGS

Group Meetings are run as small homeroom-style sessions for 30 minutes every day at 12pm. Groups consisted of 9-10 students and were overseen by 1-2 volunteer Group Activity Leaders, who would take their Groups through social activities and program news each day.

Groups are intended to provide students with a social network they can use to bond during their time on program, as well as a point of contact and mentor figure in their Group Activity Leader.



**STUDENTS RATED THEIR GROUP  
ACTIVITY LEADERS A 4.7/5 FOR  
VALUABLE SUPPORT**



**STUDENTS RATED GROUP  
MEETINGS A 4.4/5 FOR FUN**



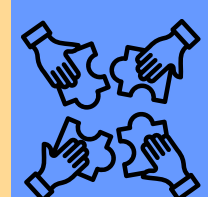
## DAILY ZINE

The Zine is our daily program publication, put together by our Communications Team. It includes program updates, photos from around program, student creative work, memes, and the “Stutzies,” a competition where students and tutors vote for someone or something they appreciate on program.

At the end of program, students receive a Megazine, intended to serve as a yearbook to commemorate their time with us.



**STUDENTS RATED THE “INCREDIBLE  
RACE” A 4.3/5 FOR FUN**



**STUDENTS RATED TRIVIA A 4.0/5  
FOR FUN**

## GROUP ACTIVITIES

Over the course of the two weeks, students participated in a variety of Group-based activities intended to facilitate team-building and ensure a balanced, multifaceted program curriculum.

This year, these activities formed part of a program-wide competition called the “Jurassic Cup,” where Groups would receive points that were tallied up at the end of program.

Group activities included:

- **Incredible Race:** a scavenger hunt-style event where Groups compete against each other to collect points at different games
- **Trivia:** run in the style of Jeopardy, students compete in their Groups to collect the most points
- **Campus Tour:** an opportunity to familiarise students with Monash Parkville campus
- **Squid Game:** our take on schoolyard classic, Octopus!
- And a bunch of other smaller activities, including an Uno Tournament and Book Club!



**98% OF STUDENTS ENGAGED  
WITH THE DAILY ZINE**



# 2025 PROGRAM HIGHLIGHTS

## DAILY MEALS

Courtesy of financial support from Woolworths and our volunteers, we were able to provide daily breakfasts and lunches for students from Days 2 to 8 of the program. For breakfast, this included basics like toast and spreads, juices, and homemade baked goods; for lunch, this included sandwiches, rice paper rolls, and pizza.

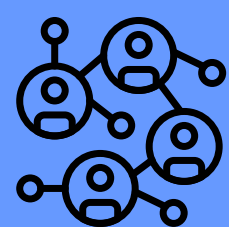
On Day 9, we were able to run a BBQ lunch for students, tutors, and community stakeholders, thanks to donations and help from Give a Fork.



**STUDENTS RATED WELFARE BREAKFASTS A 3.0/5 FOR SATISFACTION**



**STUDENTS RATED WELFARE LUNCHES A 2.8/5 FOR SATISFACTION**



**STUDENTS RATED STUDY EXPERIENCE PANELS A 3.9/5 FOR VALUE**

## STUDY EXPERIENCE PANELS

At our Study Experience Panels, students get to hear from our university student tutors about the wide range of tertiary options they might pursue – across different degrees and different universities.

This year, we delivered five panels covering Commerce & Law, Teaching & Education, Arts & Humanities, Medicine, and STEM.

## WORKSHOPS

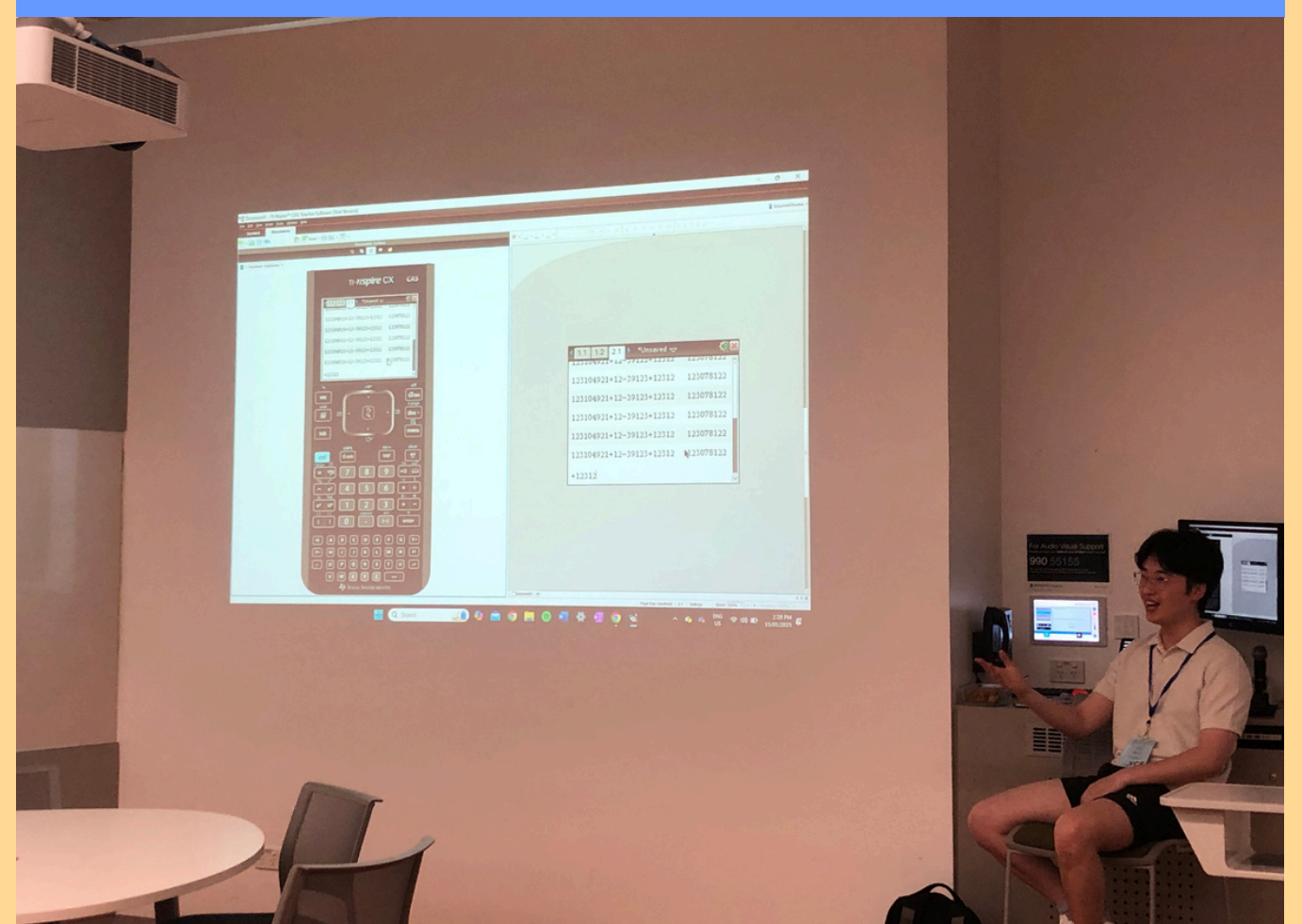
During a 90-minute block in Week 2 of program, students had the opportunity to participate in two skills-based workshops delivered by tutors, spanning a wide range of topics and areas of interest.

This year, we ran workshops in:

- **Languages:** Ancient Egyptian, Turkish, Korean, Italian
- **Academic skills:** CAS Calculator Hacks, Programming
- **Dance:** Hip Hop, Tap



**STUDENTS RATED WORKSHOPS A 3.9/5 FOR ENGAGEMENT**



# GOVERNANCE

As an incorporated association registered with Consumer Affairs Victoria, in 2024-25, VCE Summer Tutoring Inc. was governed by a Committee of Management comprising seven individuals with previous experience in governance, volunteering and education.

In May 2024, VCE Summer Tutoring filed an application with the Australian Charities and Not-for-profits Commission (ACNC) that resulted in our successful registration as a charity.



## STRATEGIC REFORMS

In 2024, VCE Summer Tutoring Inc. undertook a rigorous assessment of its governance practices via a Governance Working Group recruited from Members experienced in management and governance, developing a series of recommendations aimed at optimising the organisation for long-term success. As of this report, 13 of 19 recommendations have been successfully implemented.

### **Key reforms implemented include:**

- Expansion of membership to a new cohort of experienced volunteers
- Inauguration of an Operational Risk Subcommittee to oversee day-to-day risk management on program
- Development of more robust procedures for Program Director recruitment and onboarding

# OUR 2024-2025 COMMITTEE



## **President:** Lucas Spaleta

Lucas graduated from a Bachelor of Commerce (Economics and Management) and a Diploma in Languages (Ancient Greek) at the University of Melbourne.

His professional background includes 5 years in the education industry as a business consultant and student programs facilitator, working with families, tertiary institutions and charitable organisations to design and deliver bespoke academic support programs. He has also recently commenced a role as a People Consultant at a global consulting firm.



## **Secretary:** Andrew Leap

Andrew completed his Bachelor of Commerce and Global Studies at Monash in 2024. He has substantial experience applying skills in program management, policy research, compliance, regulation and stakeholder engagement in secondary and tertiary education, working in government, education consultancy and a public secondary school. At university, he was an active volunteer, improving academic governance and student experience, supporting university students from diverse backgrounds and mentoring VCE students who were the first in their family to go to university. Andrew's previous experience as a student, tutor, and Operations Coordinator, as well as his strong passion for access and equity in education, led him to join the Committee, helping to break down the barriers of education and make it more accessible for all students.



## **General Member:** Joel Duggan

Joel is a recent University of Melbourne graduate from a Bachelor of Arts (majoring in Politics and Creative Writing) with a track record of leadership and strategic innovation in fields of media, education and not-for-profit governance, and half a decade of experience in running commercial and nonprofit education ventures. Coming from a background in student unionism, Joel has sat on the board of a multi-million dollar organisation, managed large-scale volunteer bases spanning up to 300 students, and supervised curriculum development and academic program delivery for Victoria's longest-running not-for-profit summer school.



## **General Member:** Bailey Dalton-Ingham

Bailey previously studied a Bachelor of Arts majoring in History and Gender Studies at Deakin University. They have had a combined six years of tutoring experience at a VCE level and have participated in multiple roles to help support young people during those stressful years. She also has experiences in helping young people find potential career pathways and the relevant tertiary studies they need to prepare for. They are incredibly passionate about the work that VCE Summer Tutoring does to assist students in finding their feet during those stressful VCE years.

**Other Committee members (not depicted):** Zoe Borghouts (Vice President), Caitlin Minney (Treasurer), CamBloye

# OUR SUPPORTERS



THE UNIVERSITY OF  
MELBOURNE



MONASH  
University



TEACH FOR  
AUSTRALIA

officeworks



Woolworths  
*The fresh food people*



Monash Virtual School



# FINANCIAL HIGHLIGHTS

Through donations from both the VCE Summer Tutoring community and businesses, grants, the establishment of a great relationship with Monash University as a venue and careful budgeting, two VCE Summer Tutoring programs were able to successfully **run to a small profit**... The establishment of venue relationships, ongoing grants and funding and a community of volunteers stands VCE Summer Tutoring **in good stead to grow**.

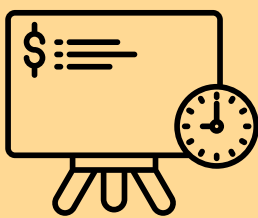
Fundraised money allowed for **greater budget flexibility** and the investment of future programs that don't rely as tightly on student numbers. Most importantly, fundraising events such as the trivia night helped **build the VCE Summer Tutoring community** and are an important step in maintaining relationships with former tutors, directors, students and friends of the program.

-Caitlin Minney, 2024-25 Treasurer



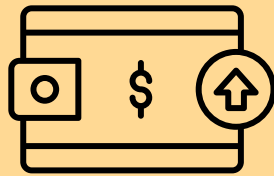
Revenue

\$20,169



Expenses

\$15,645



Surplus

\$4,524

# CONTACT US

## VCE SUMMER TUTORING INC.

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